

To Help you better...

We would like to ensure that we maximize your refund and enable you to receive every tax credit and deduction that you are entitled to. Before you come to **KENTAX SERVICES** please make sure you have all your income records, slips and receipts.

Check list:

Slips

- All T4 slips
- All other information (T3,T5,T4E,T4A,T4AP,T4RSP,T4RIF)
- Employment income i.e. paycheck stubs)
- Old age Security and CPP benefits, T4OAS,T4RIF
- Other pensions and annuities, T3, T5,..RIFs
- Employment insurance benefits, T4E
- Social assistance payments, R5007

Receipts

- Interest and dividends
- Sales and deemed sale of stocks, bonds, or real estate
- Support for a child, spouse or common-law partner
- RRSP contribution
- Tool expenses (tradesperson)
- Professional fees or union dues
- Medical expenses
- Tuition/Education amounts for qualifies students, T2202
- Transit passes
- Charitable donations
- Political donations
- Child care expenses
- Adoption expenses
- Moving expenses
- Child fitness (camps) or Music expenses
- Interest paid on student loans
- Carrying charges and interest expenses
- Automobile expenses Travel expenses , bridge tolls
- Office-in-home expenses

Other Documents

- Universal childcare Benefits confirmation ,RC62
- Notice of assessment
- Canada Revenue Agency correspondence
- Capital gains/losses records
- Northern residence deduction
- Rental income and expense records
- Disability Tax credit certificate ,T2201
- Declaration of Conditions of employment ,T2200 or TL2
- Automobile/Travel logbooks

ADDITIONAL NOTES: